

**PROPOSED CONSTRUCTION OF NANYUKI SPORTS CLUB CAR PARK
PHASE I (LABOUR & EQUIPMENT ONLY CONTRACT)**

TENDER DOCUMENT

TENDER NO: NSC/RFQ/07/2025-2026

PREPARED BY:
LITCON COMPANY LIMITED
P.O. BOX 72658 – 00200
CITY SQUARE, NAIROBI – KENYA

CLIENT:
NANYUKI SPORTS CLUB
P.O. BOX 139 – 10400
NANYUKI – KENYA
EMAIL ADDRESS: secretary@nanyukisportsclub.co.ke

CLOSING DATE: 16TH DEC 2025

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INVITATION TO TENDER

PROCURING ENTITY: NANYUKI SPORTS CLUB

CONTRACT NAME AND DESCRIPTION: PROPOSED CONSTRUCTION OF NANYUKI SPORTS CLUB CAR PARK PHASE I (LABOUR & EQUIPMENT ONLY CONTRACT)

1. The **Nanyuki Sports Club** invites sealed tenders for the **Proposed Construction of Nanyuki Sports Club Car Parking Phase 1 (Labour and Equipment only contract)**
2. Tendering is open to Contractors Registered in the appropriate Category for Builders Works (**NCA category 7 and above only**). The tender is open to those who meet the requirements of eligibility as contained in this invitation and the tender documents.
3. Qualified and interested tenderers may obtain further information during office hours between **0900hrs - 1600hrs** at the address given below.
4. Tender documents may be downloaded from the Nanyuki Sports Club' website: www.nanyukisportsclub.co.ke. Tenderers who will attend site visit must forward their particulars immediately to secretary@nanyukisportsclub.co.ke. P.O Box 139 – 10400, Nanyuki to facilitate any further clarification or addendum.
5. Tenders shall be quoted be in Kenya Shillings and shall include all taxes. Tenders shall remain valid for (120) days from the date of opening of tenders.
6. Completed tenders shall be submitted accompanied by a **Tender Security as specified in the Tender Notice**
7. The Tenderer shall chronologically serialize all pages of the tender documents submitted.
8. Tenders will be opened immediately after the deadline date and time specified above or any dead line date and times pacified later. Tenders will be publicly opened in the presence of the Tenderers' designated representatives who choose to attend at the address below.
9. Late tenders will be rejected.
10. The addresses referred to above are:

Address for obtaining further information

The Secretary,

Nanyuki Sports Club,

P.O Box 139 – 10400 NANYUKI.

Club Secretary Office via email on secretary@nanyukisportsclub.co.ke.

TENDER DATA SHEET

Reference	PARTICULARS OF APPENDIX TO INSTRUCTIONS TO TENDERS
A. General	
1.1	<p>The name of the contract is PROPOSED CONSTRUCTION OF NANYUKI SPORTS CLUB CAR PARK PHASE I (LABOUR & EQUIPMENT ONLY CONTRACT)</p> <p>The reference number of the Contract is NSC/RFQ/07/2025-2026</p>
B. Contents of Tender Document	
2.1	The Tenderer will submit any questions in writing, to reach the Procuring Entity 3 days before the date of tender opening.
2.2	<p>For Clarification of Tender purposes and for obtaining further information the Procuring Entity's address is:</p> <p>Name of Procuring Entity NANYUKI SPORTS CLUB</p> <p>Physical address for hand Courier Delivery to an office or Tender Box (City, Street, Building, Floor Number and Room) As per the tender notice-----</p> <p>Postal Address P.O Box 139 – 10400, Nanyuki</p> <p>Insert name, telephone number and e-mail address of the officer to be contacted. secretary@nanyukisportsclub.co.ke.</p>
C. Preparation of Tenders	
3.1	Alternative Tenders shall not be considered.
3.2	Alternative times for completion shall not be permitted.
3.3	The prices quoted by the Tenderer shall be fixed .
3.4	A Tender Security shall be required. The said Tender Security shall be for Kenya Shillings One Hundred Thousand (Kshs. 100,000) issued by a Reputable Bank Valid for a period of 120 days from the tender opening date
3.5	In addition to the original of the Tender, the number of copies are: Two Hard Copies submitted to Nanyuki Sports Club and One soft copy in PDF which is a replica of the original bid document submitted.
D. Submission and Opening of Tenders	
4.1	<p>For <u>Tender submission purposes</u> only, the Procuring Entity's address is:</p> <p>Name of Procuring Entity NANYUKI SPORTS CLUB</p> <p>Postal Address P.O Box 139 – 10400, Nanyuki</p>

Reference	PARTICULARS OF APPENDIX TO INSTRUCTIONS TO TENDERS
	<p>Physical address for hand Courier Delivery to an office or Tender Box (City, Street, Building, Floor Number and Room) As per the tender notice-----</p> <p>Date and time for submission of Tenders - As per the tender notice</p> <p>Tenders shall submit/shall not submit tenders electronically.</p>
4.2	<p>The Tender opening shall take place at the time and the address for Opening of Tenders provided below:</p> <p>Name of Procuring Entity NANYUKI SPORTS CLUB</p> <p>Physical address for the location (City, Street, Building, Floor Number and Room) As per the tender notice-----</p> <p>State date and time of tender opening - As per the tender notice</p>
4.3	<p>The number of representatives of the Procuring Entity to sign is from NANYUKI SPORTS CLUB</p>
E. Evaluation, and Comparison of Tenders	
5.1	<p>The adjustment shall be based on the _____ <i>[insert “average” or “highest”]</i> price of the item or component as quoted in other substantially responsive Tenders. If the price of the item or component cannot be derived from the price of other substantially responsive Tenders, the Procuring Entity shall use its best estimate.</p>
5.2	<p>The parts of the Works for which the Procuring Entity permits Tenderers to propose Specialized Subcontractors are designated as follows:</p> <ol style="list-style-type: none"> 1. Builder’s Work 2. Electrical Works 3. Mechanical Works <p>For the above-designated parts of the Works that may require Specialized Subcontractors, the relevant qualifications of the proposed Specialized Subcontractors will be added to the qualifications of the Tenderer for the purpose of evaluation.</p>

EVALUATION AND QUALIFICATION CRITERIA

The following mandatory requirements shall be used for determination of Responsiveness at the preliminary evaluation

S/No	PRELIMINARY EVALUATION CRITERIA / MANDATORY REQUIREMENTS FOR MAIN CONTRACTOR
MR 1	Original Tender document must be TAPE BOUND and submitted alongside with a Soft Copy . In addition, the documents must be chronologically Serialized including the attachments.
MR 2	The Bills of Quantities section of the submitted Tender Document must be complete as issued , with no alteration, addition or qualification of any kind whatsoever made by the Tenderer to the text of the document. Any alterations, additions or qualifications shall be considered as material deviations.
MR 3	Provide proof of registration with the National Construction Authority for Building/ Civil Works category NCA 7 and above only with current annual contractors practicing license.
MR 4	A Tender Security <i>shall be</i> required. The said Tender Security shall be for Kenya Shillings One Hundred Thousand (Kshs. 100,000) issued by a Reputable Bank Valid for a period of 120 days from the tender opening date .
MR 5	Certificate of Incorporation/ Registration.
MR 6	Valid Tax Compliance Certificate which shall be verified online during evaluation. Tax Compliance Certificates with “Invalid” or “Withdrawn” status shall resort to AUTOMATIC DISQUALIFICATION .
MR 7	Dully filled, signed and stamped Confidential Business Questionnaire.
MR 8	Valid CR12 form showing the list of directors /shareholding (issued within the last 12 months of tender submission) or National Identity Card(s) for Sole Proprietorship/Partnership
MR 9	Pretender Site Visit Letter MUST be Attached to All Tender Submissions
	NB: <i>Bidders who do not meet any of the above requirements shall be considered non-responsive and their tenders will not be evaluated further.</i>

TECHNICAL EVALUATION

No	Parameter	Maximum Points
1	Key Personnel	20
2	General Experience	20
3	Specific Construction Experience	20
4	Schedules of Contractor's equipment	20
5	Audited Financial Report for the last 3 years	9
7	Detailed Works Program and Methodology	11
Total		100

NB: Tenders attaining the minimum score of 70 points in the detailed technical evaluation shall be subjected to financial evaluation and comparison to determine the lowest evaluated price of the tender.

DETAILED TECHNICAL EVALUATION

Item	Description	Points Scored	Max. Points
1	Key Personnel on the Evaluation Criteria NB: Attach Curriculum Vitae and certified copies of Certificates. Provide proof of registration with the National Construction Authority		20
	Project Manager for the firm <ul style="list-style-type: none"> Degree With relevant qualifications; qualification (3.0 mk) and registration (2.0 mk) - Total (5.0 mks) Diploma With relevant qualifications; qualification (2.0 mk) and registration (1.0 mk) - Total (3.0 mks) With over 5 years' experience in similar works (2.0 mks) 		
	Site Agent with the relevant Qualifications <ul style="list-style-type: none"> Degree With relevant qualifications; qualification (3.0 mk) and registration (2.0 mk) - Total (5.0 mks) Diploma With relevant qualifications; qualification (2.0 mk) and registration (1.0 mk) - Total (3.0 mks) With over 5 years' experience in similar works (2.0 mks) 		

2.	General Experience <ul style="list-style-type: none"> Has been practicing as a Contractor for the last 4 years. 2020-2021 - (4 mks) 2021-2022 - (4 mks) 2022-2023 - (4mks) 2023-2024 - (4 mks) 2024-2025 - (4 mks) 		20
3.	Specific Experience (a minimum of 5 No. Projects) NB: Attach Letter of Award, Certificates of Completion and Recommendation from the Client for EACH project. A bidder who fails to provide this requirement shall NOT be scored. <ul style="list-style-type: none"> Project of a similar nature, similar complexity and magnitude. From 2020 - 2025 (2 mks each) – max. 10 mks Project of similar nature and complexity but of lower magnitude. From 2020 – 2025 (2 mks each) - max. 10 mks [Nature = the type of works (builders works/ civil)]		20
4.	Schedules of Contractor's equipment For each specific equipment required in the construction work being tendered for. (All the categories listed to be considered and points will be awarded for meeting each category)		20
5.	Financial report: Audited financial report for the last Three [3] years (2022, 2023 & 2024) <ul style="list-style-type: none"> Turn over greater or equal to Kshs. 3,000,000 (3 mks each year) – max. 10 mks Has not achieved the required minimum amount and/ or attached audited financial reports (0 mks).		9
6.	Detailed works program outlining the methodology of implementing the project to completion including the defects liability period. Has not provide detailed works program outlining the methodology of implementing the project to completion (0 mks).		11
	TOTAL POINTS		100
	MINIMUM POINTS		70

FORM I: SUPERVISORY PERSONNEL

Name.....

Age.....

Academic Qualification Undergraduate.....

Post Graduate.....

Diploma.....

Certificate.....

High School.....

Professional Qualification.....

Name.....

Age.....

Academic Qualification Undergraduate.....

Post Graduate.....

Diploma.....

Certificate.....

High School.....

Professional Qualification.....

FORM II: PAST EXPERIENCE CLIENTS REFERENCE

Name of 1st Client (organization)

.....

Address of Client (organization)

.....

Name of Contact Person at the client (organization)

.....

Telephone No. of Client

.....

Value of Contract

.....

Name of 2nd Client (organization)

.....

Address of Client (organization)

.....

Name of Contact Person at the client (organization)

.....

Telephone No. of Client

.....

Value of Contract

.....

(Attach documental evidence of existence of contract and recommendation letter)

Special Notes

- 1. The tender will be awarded to the lowest bidder who obtains the threshold points in the technical evaluation**
- 2. Front Loaded tenders will be disqualified**
- 3. Arithmetic errors will be considered as material deviations and will lead to disqualification**

FORM OF TENDER

TO: _____ [Name of Employer) _____ [Date]
_____ [Name of Contract]

Dear Sirs,

1. In accordance with the Conditions of Contract, Specifications, Drawings and Bills of Quantities/Schedule of Rates for the execution of the above-named Works, we, the undersigned offer to construct, install and complete such Works and remedy any defects therein for the sum of Kshs. _____ [Amount in figures] Kenya Shillings _____ [Amount in words]
2. We undertake, if our tender is accepted, to commence the Works as soon as is reasonably possible after the receipt of the Employer's notice to commence, and to complete the whole of the Works comprised in the Contract within the time stated in the Appendix to Conditions of Contract.
3. We agree to abide by this tender until _____ [Insert date], and it shall remain binding upon us and may be accepted at any time before that date.
4. Unless and until a formal Agreement is prepared and executed this tender together with your written acceptance thereof, shall constitute a binding Contract between us.
5. We understand that you are not bound to accept the lowest or any tender you may receive.

Dated this _____ day of 20 _____

Signature _____ in the capacity of _____ duly authorized to sign tenders for and on behalf

of _____ [Name of Tenderer] of

_____ [Address of Tenderer]

Witness; Name _____

Address _____

Signature _____

Date _____

TENDER ELIGIBILITY CONFIDENTIAL BUSINESS QUESTIONNAIRE

	ITEM	DESCRIPTION		
A: Tenderer's Details				
1	Name of the Procuring Entity	NANYUKI SPORTS CLUB		
2	Reference Number of the Tender	NSC/RFQ/07/2025-2026		
3	Date and Time of Tender Opening	16TH DECEMBER 2025, 1400 HRS		
4	Name of the Tenderer			
5	Full Address and Contact Details of the Tenderer.	Country: City: Location: Building: Postal Address: Name and email of contact person:		
6	Current Trade License Registration Number and Expiring date			
7	Name, country, and full address of Registering Body/Agency	Postal and physical addresses: Email: Telephone Number:		
8	Description of Nature of Business			
9	Maximum value of business which the Tenderer handles.			
10	State if Tenderer Company is listed in stock exchange, give name and full of state which stock exchange	Postal and physical addresses: Email: Telephone number:		
B: General and Specific Details				
Sole Proprietor, provide the following details				
i	Name in full			
ii	Age			
iii	Nationality			
iv	Country of Origin			
iv	Citizenship			
Partnership, provide the following details				
Names of Partners		Nationality	Citizenship	% Shares owned
1				
2				

Registered Company, provide the following details				
i	Private or public Company			
ii	State the nominal and issued capital of the Company			
	Nominal Kenya Shillings Equivalent			
	Issued Kenya Shillings Equivalent			
Names of Director		Nationality	Citizenship	% Shares owned
1				
2				

SELF - DECLARATION FORMS

FORM SD1

SELF DECLARATION THAT THE PERSON/TENDERER IS NOT DEBARRED IN THE MATTER OF THE PUBLIC PROCUREMENT AND ASSET DISPOSAL ACT 2015.

I, of Post Office Box being a resident of in the Republic of do hereby make a statement as follows: -

1. THAT I am the Company Secretary/ Chief Executive/Managing Director/Principal Officer/Director of (*insert name of the Company*) who is a Bidder in respect of Tender No. for (*insert tender title/description*) for (*insert name of the Procuring entity*) and duly authorized and competent to make this statement.
2. THAT the aforesaid Bidder, its Directors and subcontractors have not been debarred from participating in procurement proceeding under Part IV of the Act.
3. THAT what is deposed to herein above is true to the best of my knowledge, information and belief.

.....
 (Title) (Signature) (Date)

Bidder's Official Stamp

FORM SD2

SELF DECLARATION THAT THE PERSON/TENDERER WILL NOT ENGAGE IN ANY CORRUPT OR FRAUDULENT PRACTICE

I, of P. O. Box being a resident of..... in the Republic of do hereby make a statement as follows: -

1. THAT I am the Chief Executive/Managing Director/Principal Officer/Director of (*insert name of the Company*) who is a Bidder in respect of Tender No. for..... (*insert tender title/description*) for (*insert name of the Procuring entity*) and duly authorized and competent to make this statement.
2. THAT the aforesaid Bidder, its servants and/or agents /subcontractors will not engage in any corrupt or fraudulent practice and has not been requested to pay any inducement to any member of the Board, Management, Staff and/or employees and/or agents of (*insert name of the Procuring entity*) which is the procuring entity.
3. THAT the aforesaid Bidder, its servants and/or agents /subcontractors have not offered any inducement to any member of the Board, Management, Staff and/or employees and/or agents of (*name of the procuring entity*)
4. THAT the aforesaid Bidder will not engage /has not engaged in any corrosive practice with other bidders participating in the subject tender
5. THAT what is deposed to herein above is true to the best of my knowledge information and belief.

.....
(Title) (Signature) (Date)

Bidder's Official Stamp

DECLARATION AND COMMITMENT TO THE CODE OF ETHICS

I (person) on behalf of (*Name of the Business/ Company/Firm*) declare that I have read and fully understood the contents of the Public Procurement & Asset Disposal Act, 2015, Regulations and the Code of Ethics for persons participating in Public Procurement and Asset Disposal and my responsibilities under the Code.

I do hereby commit to abide by the provisions of the Code of Ethics for persons participating in Public Procurement and Asset Disposal.

Name of Authorized signatory.....

Sign.....

Position.....

Office address.....

Telephone.....

Email.....

Name of the Firm/Company.....

Date.....

(Company Seal/ Rubber Stamp where applicable)

Witness

Name

Sign..... Date.....

FORMAT OF TENDER SECURITY [Option 2–Insurance Guarantee]

WHEREAS.....(hereinafter called “the Tenderer”) has submitted his tender dated for the construction of (name of Contract)
KNOW ALL PEOPLE by these presents that WE having our registered office at(hereinafter called “the Bank”), are bound unto.....(hereinafter called “the Employer”) in the sum of Kshs.....for which payment well and truly to be made to the said Employer, the Bank binds itself, its successors and assigns by these presents sealed with the Common Seal of the said Bank this Day of20.....

THE CONDITIONS of this obligation are:

1. If after tender opening the tenderer withdraws his tender during the period of tender validity specified in the instructions to tenderers Or
2. If the tenderer, having been notified of the acceptance of his tender by the Employer during the period of tender validity:
 - a) fails or refuses to execute the form of Agreement in accordance with the Instructions to Tenderers, if required; or
 - b) fails or refuses to furnish the Performance Security, in accordance with the Instructions to Tenderers;

We undertake to pay to the Employer up to the above amount upon receipt of his first written demand, without the Employer having to substantiate his demand, provided that in his demand the Employer will note that the amount claimed by him is due to him, owing to the occurrence of one or both of the two conditions, specifying the occurred condition or conditions.

This guarantee will remain in force up to and including ~~One~~ Hundred and Twenty (120) days after the period of tender validity, and any demand in respect thereof should reach the Bank not later than the said date.

[Date]

[Signature of the Guarantor]

[Witness]

[Seal]

ITEM	DESCRIPTION	K.SHS
	<p><u>PARTICULAR PRELIMINARIES</u></p> <p>A PRICING ITEMS OF PRELIMINARIES Prices SHALL BE INSERTED against items of “preliminaries” in the tenderer’s priced Bills of Quantities. The contractor is advised to read and understand all preliminary items. In the event that an item is not priced the cost is deemed to be included in the measured works/ Bills of Quantities.</p> <p>This is a LABOUR AND EQUIPMENT ONLY CONTRACT and the prices inserted against the various items shall be for all expenses required for the proper execution of the works.</p> <p>B DESCRIPTION OF THE WORKS The works to be carried out under this contract involves PROPOSED CONSTRUCTION OF NANYUKI SPORTS CLUB CAR PARK PHASE I (LABOUR & EQUIPMENT ONLY CONTRACT)</p> <p>C MEASUREMENTS In the event of any discrepancies arising between the Bills of Quantities and the actual works, the site measurements shall generally take precedence. However, such discrepancies between any contract documents shall immediately be referred to the PROJECT MANAGER in accordance with Clause 22 of the Conditions of Contract. The discrepancies shall then be treated as a variation and be dealt with in accordance with Clause 22 of the said Conditions.</p> <p>D LOCATION OF SITE The site of the proposed works is at Nanyuki Sports Club in Laikipia County. The Contractor is advised to visit the site, to familiarize with the nature and position of the site. No claims arising from the Contractor’s failure to do so will be entertained.</p> <p>E SIGNING OF THE TENDER DOCUMENTS AND TENDER VALIDITY PERIOD The bidder shall append his / her signature and / or company ‘s rubberstamp on each and every page of tender document.</p> <p>Clause 3.6 of the Instructions to Tenderers has been amended to read; Tenders shall remain valid for a period of One Hundred and Twenty (120) days from the date of Tender Opening, and not Ninety (90) days.</p> <p>All Tenderers are advised to note this amendment when filling the Form of Tender</p>	
	Carried to collection	

ITEM	DESCRIPTION	K.SHS
<p>A</p>	<p>DEMOLITIONS AND ALTERATION</p> <p>The Contractor is to allow for all temporary protection required during the works including ordinary and special dust screens, hoardings, barriers, warning signs, etc as directed by the Project Manager and as necessary for the adequate propping and protection of existing property, finishes, workmen employed on the site, employer's agents and the public. Any damage or loss incurred due to the insufficiency of such protection must be made good by the Contractor. All protective devices are to be removed on completion of the works and any loss or damage made good to the satisfaction of the Project Manager</p> <p>The works shall be propped, strutted and supported as necessary before any alteration or demolition work commences. Prices shall include for all cleaning and preparatory work to structure and finishes and for making good to all finishes on completion whether or not specifically described.</p> <p>Unless described as set aside for re-use all arising debris and surplus materials shall be carefully removed from the site and carted away from site.</p> <p>The Contractor shall be entirely responsible for any breakage or damage which may occur to materials required for re-use during their removal unless it is certified by the Project Manager that such damage or breakage was inevitable as a result of the condition of the item concerned</p> <p>B CLEARING AWAY</p> <p>The Contractor shall remove all temporary works, rubbish, debris and surplus materials from the site as they accumulate and upon completion of the works, remove and clear away all plant, equipment, rubbish, unused materials and stains and leave in a clean and tidy state to the reasonable satisfaction of the Project Manager.</p> <p>The whole of the works shall be delivered up clean, complete and in perfect condition in every respect to the satisfaction of the Project Manager.</p> <p>C CLAIMS</p> <p>It shall be a condition of this contract that upon it becoming reasonably apparent to the Contractor that he has incurred losses and/ or expenses due to any of the contract conditions, or by any other reason whatsoever, he shall present such a claim or intent to claim notice to the PROJECT MANAGER within the contract period. No claim shall be entertained upon the expiry of the said contract period.</p>	
	Carried to collection	

ITEM	DESCRIPTION	K.SHS
<p>A</p> <p>B</p> <p>C</p> <p>D</p> <p>E</p> <p>F</p>	<p>PAYMENTS The tenderer's attention is drawn to the fact that the CLIENT IS ALLOWED TO MAKE ADVANCE PAYMENTS ONLY on production of an approved bank guarantee and also pays for work done: all in accordance with Clause 23 of the Conditions of Contract Agreement. In order to facilitate this, a list of the general component elements for the works is given at the summary page of these specifications and the tenderer is requested to break down his tender sum commensurate to the said elements</p> <p>PREVENTION OF ACCIDENT, DAMAGE OR LOSS The Contractor is notified that these works are to be carried out on a restricted site where the client is going on with other normal activities. The Contractor is thus instructed to take reasonable care in the execution of the works as to prevent accidents, damage or loss and disruption of activities being carried out by the Client. The Contractor shall allow in his rates any expense he deems necessary by taking such care within the site.</p> <p>WORKING CONDITIONS The Contractor shall allow in his/her rates for any interference that he may encounter in the course of the works for the Client may in some cases ask the Contractor not to proceed with the works until some activities within the site are completed, as the offices will be operating as usual during the course of the contract.</p> <p>LABOUR CAMPS The Contractor shall not be allowed to house labour on site. Allow for transporting workers to and from the site during the tenure of the contract.</p> <p>MATERIALS FROM DEMOLITIONS Any materials arising from demolitions and not re-used shall become the property of the Client. The Contractor shall allow in his rates the cost of transporting the demolished materials to the Client's premises at Nanyuki Sports Club in Laikipia County.</p> <p>PRICING RATES The tenderer shall include for all costs in executing the whole of the Labour works, including transport, replacing damaged items, fixing, all to comply with the said Conditions of Contract.</p>	
	Carried to collection	

ITEM	DESCRIPTION	K.SHS
A	<p>PERFORMANCE BOND A bond of 5% of the contract sum will be required in accordance with clause 28 on award of contract of the Instructions to Tenderer's. No payment on account for the works executed will be made to the contractor until he has submitted the Performance Bond to the Project Manager duly signed, sealed and stamped from an approved Bank.</p> <p>Tenders and all documents in connection therewith, as specified above must be delivered in the addressed envelope which should be properly sealed and deposited at the offices as specified in the letter accompanying these documents or as indicated in the advertisement.</p> <p>Tenders will be opened at the time specified in the letter accompanying these Tender Documents or as indicated in the advertisement. Tenders delivered/ received later than the above time will not be opened.</p> <p>B TRANSPORT FOR COUNTY OFFICERS Allow Kenya Shillings Two Hundred Thousand (Kshs 200,000.00) only for fuel for the Project Manager's vehicle to and from the site of the works</p> <p>Allow for Contractor's profit and overheads (-----%)</p> <p>The following are the insertions to be made in the appendix to the Contract Agreement: -</p> <p>Period of Final Measurement 3 Months From Practical completion</p> <p>Defects Liability Period 6 Months from Practical completion</p> <p>Date for Possession To be agreed with the Project Manager</p> <p>Date for Completion Weeks from date of Possession</p> <p>Liquidated and Ascertained damages At the rate of Kshs ...15,000.00 per week or part thereof</p> <p>Prime cost sums for which the Contractor desires to tender </p> <p>Period of Interim Certificates Monthly</p> <p>Period of Honouring Certificates 30 days</p> <p>Percentage of Certified Value Retained 10%</p> <p>Limit of Retention Fund 10%</p>	
	Carried to collection	

ITEM	DESCRIPTION	K.SHS
	<p style="text-align: center;"><u>COLLECTION</u></p> <p>Brought forward from page P/P 1</p> <p>Brought forward from page P/P 2</p> <p>Brought forward from page P/P 3</p> <p>Brought forward from page P/P 4</p>	
	TOTAL FOR PARTICULAR PRELIMINARIES CARRIED TO SUMMARY OF PRELIMINARIES	

ITEM	DESCRIPTION	K.SHS
	<u>GENERAL PRELIMINARIES</u>	
A.	<p>PRICING ITEMS OF PRELIMINARIES AND PREAMBLES</p> <p>Prices will be inserted against items of Preliminaries in the Contractor's priced Bills of Quantities and Specification.</p> <p>The Contractor shall be deemed to have included in his prices or rates for the various items in the Bills of Quantities or Specification for all costs involved in complying with all the requirements for the proper execution of the Labour works in the Contract. Value Added Tax (V.A.T.) shall not be included in the individual prices but shall be given as a percentage in the grand summary page</p>	
B.	<p>ABBREVIATIONS</p> <p>Throughout these Bills, units of measurement and terms are abbreviated and shall be all the requirements for the proper execution of the whole of the works in the Contract.</p> <p>CM Shall mean cubic metre</p> <p>SM Shall mean square metre</p> <p>LM Shall mean linear metre</p> <p>MM Shall mean Millimetre</p> <p>KGS Shall mean Kilogramme</p> <p>NO Shall mean Number</p> <p>PRS Shall mean Pairs</p> <p>B.S. - Shall mean the British Standard Specification Published by the British Standards Institution, 2 Park Street, London W.I., England.</p> <p>Ditto - Shall mean the whole of the preceding description except as qualified in the description in which it occurs.</p> <p>m.s. Shall mean measured separately.</p> <p>a.b.d Shall mean as before described.</p>	
	Carried to collection	

ITEM	DESCRIPTION	K.SHS
<p>A. EMPLOYER</p> <p>The "Employer" is NANYUKI SPORTS CLUB.</p> <p>The term "Employer" and "Client" wherever used in the contract document shall be synonymous</p> <p>B. PROJECT MANAGER</p> <p>The term "P.M." wherever used in these Bills of Quantities shall be deemed to imply the Project Manager as defined in Condition 1 of the Conditions of Contract or such person or persons as may be duly authorized to represent him on behalf of the LITCON COMPANY LIMITED.</p> <p>C. ARCHITECT</p> <p>The term "Architect" shall be deemed to mean "The P.M." as defined above whose address unless otherwise notified is Architect from LITCON COMPANY LIMITED.</p> <p>D. STRUCTURAL ENGINEER</p> <p>The term "Structural Engineer" shall be deemed to mean "The S.E." as defined above whose address unless otherwise notified is Structural Engineer from LITCON COMPANY LIMITED.</p> <p>E. QUANTITY SURVEYOR</p> <p>The term "Quantity Surveyor" shall be deemed to mean "The P.M." as defined above whose address unless otherwise notified is Quantity Surveyor from LITCON COMPANY LIMITED.</p> <p>F. ELECTRICAL ENGINEER</p> <p>The term "Electrical Engineer" shall be deemed to mean "The P.M." as defined above whose address unless otherwise notified is Electrical Engineer from LITCON COMPANY LIMITED.</p> <p>G. MECHANICAL ENGINEER</p> <p>The term "Mechanical Engineer" shall be deemed to mean "The P.M." as defined above whose address unless otherwise notified is Mechanical Engineer from LITCON COMPANY LIMITED.</p>		
	Carried to collection	

ITEM	DESCRIPTION	K.SHS
<p>A. FORM OF CONTRACT</p> <p>The Form of Contract shall be as stipulated in the Republic of Kenya's Standard Tender Document for PROCUREMENT OF WORKS (BUILDING AND ASSOCIATED CIVIL ENGINEERING WORKS (Revised October 2006) included herein</p> <p>B. BID BOND.</p> <p>The Contractor shall find and submit on the Form of Tender and approved bank and who will be willing to be bound by the Client in and amount equal to five per cent (5%) of the Contract amount for the due performances of the Contract up to the date of completion as certified by the PROJECT MANAGER and who will when and if called upon, sign a Bond to that effect on the relevant standard form included herein. (without the addition of any limitations) on the same day as the Contract Agreement is signed, by the Client, the Contractor shall furnish within seven days another Surety to the approval of the Client.</p> <p>C. PLANT, TOOLS AND VEHICLES</p> <p>Allow for providing all scaffolding, plant, tools and vehicles required for the works except in so far as may be stated otherwise herein and except for such items specifically and only required for the use of nominated Sub-Contractors as described herein. No timber used for scaffolding, formwork or temporary works of any kind shall be used afterwards in the permanent work.</p> <p>D. TRANSPORT.</p> <p>Allow for transport of workmen, materials, etc., to and from the site at such hours and by such routes as may be permitted by the competent authorities.</p> <p>E. WORKMANSHIP.</p> <p>Workmanship used in the execution of the work shall be of the best quality and description unless otherwise stated.</p> <p>F. SIGN FOR MATERIALS SUPPLIED.</p> <p>The Contractor will be required to sign a receipt for all articles and materials supplied by the PROJECT MANAGER at the time of taking deliver thereof, as having received them in good order and condition, and will thereafter be responsible for any loss or damage and for replacements of any such loss or damage with articles and/or materials which will be supplied by the PROJECT MANAGER at the current market prices including Customs Duty and V.A.T., all at the Contractor's own cost and expense, to the satisfaction of the PROJECT MANAGER</p>		
	Carried to collection	

ITEM	DESCRIPTION	K.SHS
<p>A. PUBLIC AND PRIVATE ROADS.</p> <p>Maintain as required throughout the execution of the works and make good any damage to public or private roads arising from or consequent upon the execution of the works to the satisfaction of the local and other competent authority and the PROJECT MANAGER</p> <p>B. EXISTING PROPERTY.</p> <p>The Contractor shall take every precaution to avoid damage to all existing property including roads, cables, drains and other services and he will be held responsible for and shall make good all such damage arising from the execution of this contract at his own expense to the satisfaction of the PROJECT MANAGER</p> <p>C. VISIT SITE AND EXAMINE DRAWINGS.</p> <p>The Contractor is recommended to examine the drawings and visit the site the location of which is described in the Particular Preliminaries hereof. He shall be deemed to have acquainted himself therewith as to its nature, position, means of access or any other matter which, may affect his tender. No claim arising from his failure to comply with this recommendation will be considered.</p> <p>D. AREA TO BE OCCUPIED BY THE CONTRACTOR</p> <p>The area of the site which may be occupied by the Contractor for use of storage and for the purpose of erecting workshops, etc., shall be defined on site by the PROJECT MANAGER</p> <p>E. SANITATION OF THE WORKS</p> <p>The Sanitation of the works shall be arranged and maintained by the Contractor to the satisfaction of the Client - Nanyuki Sports Club and/or Local Authorities, Labour Department and the PROJECT MANAGER</p> <p>F. SUPERVISION AND WORKING HOURS</p> <p>The works shall be executed under the direction and to the entire satisfaction in all respects of the PROJECT MANAGER who shall at all times during normal working hours have access to the works and to the yards and workshops of the Contractor and sub-Contractors or other places where work is being prepared for the contract.</p>		
	Carried to collection	

ITEM	DESCRIPTION	K.SHS
<p>A. PROGRESS CHART.</p>	<p>The Contractor shall provide within two weeks of Possession of Site and in agreement with the PROJECT MANAGER a Progress Chart for the whole of the works including the works of Nominated Sub-Contractors ; one copy to be handed to the PROJECT MANAGER and a further copy to be retained on Site. Progress to be recorded and chart to be amended as necessary as the work proceeds.</p>	
<p>B. MATERIALS ARISING FROM EXCAVATIONS</p>	<p>Materials of any kind obtained from the excavations shall be the property of the Client. Unless the PROJECT MANAGER directs otherwise such materials shall be dealt with as provided in the Contract. Such materials shall only be used in the works, in substitution of materials which the Contractor would otherwise have had to supply with the written permission of the PROJECT MANAGER Should such permission be given, the Contractor shall make due allowance for the value of the materials so used at a price to be agreed.</p>	
<p>C. PROTECTION OF THE WORKS.</p>	<p>Provide protection of the whole of the works contained in the Bills of Quantities, including casing , casing up, covering or such other means as may be necessary to avoid damage to the satisfaction of the PROJECT MANAGER and remove such protection when no longer required and make good any damage which may nevertheless have been done at completion free of cost to the Client.</p>	
	<p>Carried to collection</p>	
	<p style="text-align: center;"><u>COLLECTION</u></p> <p style="text-align: center;">Brought Forward From Page GP/ 1</p> <p style="text-align: center;">Brought Forward From Page GP/ 2</p> <p style="text-align: center;">Brought Forward From Page GP/ 3</p> <p style="text-align: center;">Brought Forward From Page GP/ 4</p> <p style="text-align: center;">Brought Forward From above</p>	
	<p style="text-align: center;">TOTAL FOR GENERAL PRELIMINARIES CARRIED TO SUMMARY OF PRELIMINARIES</p>	

PARTICULAR & GENERAL PRELIMINARIES

SUMMARY

ITEM	DESCRIPTION	PAGE NO.	AMOUNT (KSHS)
A	PARTICULAR PRELIMINARIES	PP / 5	
B	GENERAL PRELIMINARIES	GP / 5	
TOTAL FOR PARTICULAR & GENERAL PRELIMINARIES CARRIED TO GRAND SUMMARY			

LABOUR ON BUILDER'S AND CIVIL WORKS

BILL № 1: Site Clearance and Topsoil Stripping					
ITEM	DESCRIPTION	UNIT	QUANTITY	RATE (KShs)	AMOUNT (KShs)
A	Clear site including removal of trees (girth less than 300mm), hedges, bushes and other vegetation and other deleterious materials, grub up roots and backfilling of holes left by removal of stumps and roots in accordance with the Specifications, as shown on the drawings and as instructed by Engineer.	m2	1690.00		
B	Removal of top soil to a maximum depth of 150 mm including excavation, loading and disposal	m3	253.50		
	Total of Bill № 1 (Carried Forward to Summary)				

BILL № 2: Earthworks					
ITEM	DESCRIPTION	UNIT	QUANTITY	RATE (KShs)	AMOUNT (KShs)
A	Bulk Excavation to reduced levels depth not exceeding 1.5m commencing from existing ground level	m3	1,268		
B	400mm thick Hardcore bed: Spread delivered hardcore, hand pack and compact in layers not exceeding 150mm thick: to the satisfaction of the Structural Engineer	m3	507		
C	Spread the Provided Murram base, Fill & Compact in layers 200mm thick average	m3	254		
D	Spread the provided Quarry Dust average 50mm thick to surface of hardcore fill	m2	1,690		
	Total of Bill № 2 (Carried Forward to Summary)				

BILL № 3: Cabros and Drainage Works					
ITEM	DESCRIPTION	UNIT	QUANTITY	RATE (KShs)	AMOUNT (KShs)
A	Fix on the carriageway and parking interlocking concrete paving block (monolithic single layer precast concrete blocks) provided with approved pattern of 80mm thick having average crushing strength of 50 N/mm2 on average thickness of 50 mm Quarry Dust cushioning properly compacted with a mechanical compactor to required level, grade and camber as instructed by Engineer. Rate to include filling the joints, ties and edge restraints	m2	1,690		
B	Lay and joint Kerbs as directed by the Engineer to form mitre drains. Rate to include provision of 100mm well compacted bed and jointed by 1:3 cement mortar	m	230		
C	Lay and joint shallow IBD Channel as directed by the Engineer to form mitre drains. Rate to include provision of 100mm well compacted bed and jointed by 1:3 cement mortar	m	130		
D	Applying Formwork to the sides and edges of concrete works	m2	108		
Total of Bill № 3 (Carried Forward to Summary)					

BILL № 4: Landscapping					
ITEM	DESCRIPTION	UNIT	QUANTITY	RATE (KSH)	AMOUNT (KSH)
A	Spread the delivered red soil for gound levelling and planting of trees and grass	m2	150		
B	Spread the delivered soil planting manure	m2	150		
C	Plant the delivered trees, flowers and grass delivered on site	ITEM			
D	Spread the delivered 15 - 25mm selected decorative pebbles	m2	50		
BILL 4 TOTAL CARRIED TO SUMMARY PAGE					

BILL № 5: Cabro Furniture					
ITEM	DESCRIPTION	UNIT	QUANTITY	RATE (KShs)	AMOUNT (KShs)
	Cabro Marking and Road Signs				
A	Lay and Paint hot applied thermoplastic cabro marking compound in approved colour and shade (ASTM 9). Marking to be done as per the specifications, detailed drawings and as instructed by the Engineer.	m2	15		
	Total of Bill № 5 (Carried Forward to Summary)				

<u>SUMMARY PAGE</u>					
ITEM	DESCRIPTION				AMOUNT (KSH)
A	Total of Bill № 1				
B	Total of Bill № 2				
C	Total of Bill № 3				
D	Total of Bill № 4				
E	Total of Bill № 5				
BILL 5 TOTAL CARRIED TO GRAND SUMMARY PAGE					

LABOUR ON BUILDER'S AND CIVIL WORKS

BILL № 1: Site Clearance and Topsoil Stripping					
ITEM	DESCRIPTION	UNIT	QUANTITY	RATE (KShs)	AMOUNT (KShs)
A	Clear site including removal of trees (girth less than 300mm), hedges, bushes and other vegetation and other deleterious materials, grub up roots and backfilling of holes left by removal of stumps and roots in accordance with the Specifications, as shown on the drawings and as instructed by Engineer.	m2	1584.00		
B	Removal of top soil to a maximum depth of 150 mm including excavation, loading and disposal	m3	237.60		
	Total of Bill № 1 (Carried Forward to Summary)				

BILL № 2: Earthworks					
ITEM	DESCRIPTION	UNIT	QUANTITY	RATE (KShs)	AMOUNT (KShs)
A	Bulk Excavation to reduced levels depth not exceeding 1.5m commencing from existing ground level	m3	1,188		
B	400mm thick Hardcore bed: Spread delivered hardcore, hand pack and compact in layers not exceeding 150mm thick: to the satisfaction of the Structural Engineer	m3	475		
C	Spread the Provided Murram base, Fill & Compact in layers 200mm thick average	m3	238		
D	Spread the provided Quarry Dust average 50mm thick to surface of hardcore fill	m2	1,584		
	Total of Bill № 2 (Carried Forward to Summary)				

BILL № 3: Cabros and Drainage Works					
ITEM	DESCRIPTION	UNIT	QUANTITY	RATE (KShs)	AMOUNT (KShs)
A	Fix on the carriageway and parking interlocking concrete paving block (monolithic single layer precast concrete blocks) provided with approved pattern of 80mm thick having average crushing strength of 50 N/mm ² on average thickness of 50 mm Quarry Dust cushioning properly compacted with a mechanical compactor to required level, grade and camber as instructed by Engineer. Rate to include filling the joints, ties and edge restraints	m ²	1,584		
B	Lay and joint Kerbs as directed by the Engineer to form mitre drains. Rate to include provision of 100mm well compacted bed and jointed by 1:3 cement mortar	m	240		
C	Lay and joint shallow IBD Channel as directed by the Engineer to form mitre drains. Rate to include provision of 100mm well compacted bed and jointed by 1:3 cement mortar	m	150		
D	Applying Formwork to the sides and edges of concrete works	m ²	117		
Total of Bill № 3 (Carried Forward to Summary)					

BILL № 4: Landscapping					
ITEM	DESCRIPTION	UNIT	QUANTITY	RATE (KSH)	AMOUNT (KSH)
A	Spread the delivered red soil for ground levelling and planting of trees and grass	m ²	150		
B	Spread the delivered soil planting manure	m ²	150		
C	Plant the delivered trees, flowers and grass delivered on site	ITEM			
D	Spread the delivered 15 - 25mm selected decorative pebbles	m ²	50		
BILL 4 TOTAL CARRIED TO SUMMARY PAGE					

BILL № 5: Cabro Furniture					
ITEM	DESCRIPTION	UNIT	QUANTITY	RATE (KShs)	AMOUNT (KShs)
	Cabro Marking and Road Signs				
A	Lay and Paint hot applied thermoplastic cabro marking compound in approved colour and shade (ASTM 9). Marking to be done as per the specifications, detailed drawings and as instructed by the Engineer.	m2	15		
	Total of Bill № 5 (Carried Forward to Summary)				

<u>SUMMARY PAGE</u>					
ITEM	DESCRIPTION				AMOUNT (KSH)
A	Total of Bill № 1				
B	Total of Bill № 2				
C	Total of Bill № 3				
D	Total of Bill № 4				
E	Total of Bill № 5				
BILL 5 TOTAL CARRIED TO GRAND SUMMARY PAGE					

	WATER RETICULATION AT NANYUKI SPORTS CLUB				
	Install the following in HDPE pipes PN20, External water pipework systems with fittings fixed and welding to be in accordance to the manufacturer's printed instructions as described. All HDPE bends, Tees, reducing Tees, reducers etc. are to be formed in accordance to the manufacturer's printed instructions. The installations to have the various sizes of connectors, adaptors, sockets, reducers holdbats, clips, covers, gratings etc. as required for satisfactory functions. (All the Pipe Diameters are INTERNAL DIAMETERS)				
	External Plumbing - Lay & Joint the delivered pipes and fix the accessories				
Item	Description	Unit	Qty	Rates (Kshs.)	Costs (Kshs.)
1	40mm ditto	Lm	40		
2	25mm ditto	Lm	85		
3	40mm bends and elbows	No	2		
4	25mm ditto	No	4		
5	40mm Tee	No	1		
6	25mm ditto	No	1		
7	40x25mm Reducer	No	1		
2	40mm gate valve as Pegler	No	1		
3	25mm ditto	No	1		
4	40mm pipe sockets	No	3		
5	25mm ditto	No	6		
6	Precast Valve Chambers	No	2		
7	Excavation for Pipe Work Excavation and back fill to pipe trench for normal pipe laying areas, depth not exceeding 1.0m deep as per detail drawing. (Rate shall include for screed concrete work)	Lm	125		
8	Water Line Markers Standard precast concrete water line marker, post marked 'WL' set in concrete (1:3:6) base, including Formwork, excavations backfilling and disposal. The plate to be painted with blue gloss oil paint.	No	2		
9	25mm 1200MM Height Tap	No	3		
10	Pegler water Tap	No	3		
11	Testing Pressure testing of the system Installation with provision of pressure testing certificates for all the pipework as directed by the engineer.	Item	1		
	Sub - total for External plumbing c/f to Summary page				

CCTV WORKS

ITEM	DESCRIPTION	UNIT	QTY	RATE	AMOUNT
1	Lay the following delivered conduits HG pvc pipes for protecting cables running underground as follows: i) 100mm Diameter - CCTV and Data	200	LM		
	ii) 100mm Diameter - Electrical	200	LM		
2	Excavate trench for ducts at an average depth of 600mm, remove soft earth, lay ducts, cover with "DANGER-HATARI" tiles, back fill soft earth and compact to natural ground level to Engineer's Approval.	32	CM		
3	Construct 300mm x 300mm x 600mm deep standard manhole complete with internal plastering and an air tight heavy duty steel cover clearly marked "CCTV and Data" to approval	15	No.		
4	Construct 300mm x 300mm x 600mm deep standard manhole complete with internal plastering and an air tight heavy duty steel cover clearly marked "Electrical" to approval	15	No.		
5	Testing and commissioning and testing report	2	lot		
TOTAL CARRIED FORWARD TO GRAND SUMMARY					

PROPOSED CONSTRUCTION OF NANYUKI SPORTS CLUB CAR PARK
PHASE I (LABOUR & EQUIPMENT ONLY CONTRACT)

GRAND SUMMARY PAGE

ITEM	DESCRIPTION	Page No.	FOR TENDERER USE ONLY	FOR OFFICIAL USE ONLY
			K.SHS.	K.SHS.
A	PARTICULAR & GENERAL PRELIMINARIES			
B	PHASE 1A - BLUE SHADE	3		
C	PHASE 1B - LIGHT BLUE SHADE	6		
D	WATER RETICULATION	7		
E	CCTV WORKS	8		
	SUB-TOTAL			
F	ALLOW 10% FOR CONTIGENCIES			
	SUB-TOTAL			
	Add: 16% V.A.T.			
	TOTAL CARRIED TO FORM OF TENDER			

Amount in words. Kenya shillings

.....

.....Cents

Tenderer's Signature and stamp.....

Address

.....

Date

Witness Signature

Address

.....

Date